

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

June 7, 2012 7:00 PM

Members Present: Steve Blake (Chairman), Gary Flynn, Rick Shaw

Members Absent: Pat Inerwish, Allen Phillips

Guests: Beth Schaper, Jen Breen, Silvio Baruzzi, Tim Shea, Craig Gardner, Peter Jones

Outstanding Permit Fees/Insurance Certificates

Rick asked Beth Schaper (Superintendent of Schools) to attend the meeting to discuss the student athletic fees and use of the parking lot at the pool. Beth stated that the school recognizes that the fields are very important to the town and understands that funds need to be put towards their upkeep. They have put together a chart of this year's fees showing what has been collected (\$3100) and what remains unpaid (\$1340/67 students). The school department is proposing an alternate solution to collecting the fees from the students. They would pay a fee, based on \$18.00 per student enrolled in the sports. The fee would be paid by the school department, eliminating the need to bill the parents and a possible shortfall of expected revenues. They have requested that use of the pool parking lot for student parking, be included in the agreement. If approved they have asked to be allowed to post a sign indicating that parking is by permit only (during school hours). Steve stated that two board members are not in attendance tonight and that he would like to have them present to make a decision. Steve noted that there have been issues with rubbish at the pool lots and asked Silvio to have trash bins put there. Beth noted very few parking passes were sold this year and they have not had a monitor. The students have been parking in the pool lot, without the need for the parking permit. Rick stated that even if all board members are not present at the next meeting, he requests that a decision be made on the agreement at that time. Rick also stated that the \$2.00 reduction does not even cover the administrative costs for the school to collect the fees from the students. All of the board members in attendance; are in favor of the proposal.

Facility Requests

The Athletic Director has requested use of the Woodland Field to hold a soccer camp (June 25-27, 8:00AM to noon). The camp will be for girls in grades 4-8 and is a fundraiser for the school's soccer program.

- Motion Originator: Rick Shaw
- Motion Description: To approve request for use of Woodland Field for soccer camp, as submitted by the Peter Smith.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

The Athletic Director has also submitted a request for use of the tennis courts at Goodale Park, on June 3rd (noon-4:30) for girls' varsity playoff match. The date of the event has already past. The board voted on the request for the record.

- Motion Originator: Rick Shaw
- Motion Description: To approve the use of the Goodale tennis courts on June 3rd.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved



Treasure's Report/Bills to Approve

Deposits totaling \$3,120 were made into the field account and \$4,530 into the recreation account. The balance on the field account is \$22,495, the recreation account is \$14,89.92 and Pride Park \$4,442.73.

motion originator	Motion Description	motion seconded	Approvers Disapprovers
Rick Shaw	Approve payment to Jen Breen \$140.76	Gary Flynn	All Approved
Rick Shaw	Approve payment to WB Schools \$120.00	Gary Flynn	All Approved
Rick Shaw	Approve payment to WB Light Plant \$90.22	Gary Flynn	All Approved
Rick Shaw	Approve payment to Score Board Enterprises \$205.00	Gary Flynn	All Approved
Gary Flynn	Approve payment to Rocky's Ace Hardware \$60.29	Rick Shaw	All Approved
Rick Shaw	Approve payment to Home Depot \$124.09	Gary Flynn	All Approved
Rick Shaw	Approve payment to Jen Breen / salary \$300.00	Gary Flynn	All Approved
Rick Shaw	Approve payment to WBT FH/LAX ** \$840.00	Gary Flynn	All Approved
Rick Shaw	Approve payment to Carquest \$42.82	Gary Flynn	All Approved

**The WBT FH/LAX invoice is not to be paid until the end of June. Jen will advise the Town Accountant, upon completion of the program.

Parks and Recreation Programs

Jen stated that the boot camp has been cancelled, due to lack of enrollment. Denise Welsh has offered to teach a yoga class on Monday nights and Wednesday evenings. Jen has submitted a use request form for the grass area adjacent to the basketball courts at Goodale Park for the yoga classes (June 25th / 6-7PM, June 27th / 9-10PM, Mon July 16-Aug 13 / 6-7PM and Wed July 11-Aug 15 / 9-10AM).

- Motion Originator: Rick Shaw
- Motion Description: Approve yoga instruction request, as submitted
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Jen reported that 80 children have signed up for the basketball program.

Jen stated she has looked into the insurance coverage for field trips to occur and that they would be covered by the town's insurance policy. She also stated that all the recreation program registration forms include a waiver form. She is considering a trip to Ski Ward for a test field trip event.

Jen has spoken with the Sterling Recreation Director, and has information of the bus trips which they offer to their residents. The trips are run through a tour company and 6% of the registration costs goes back to the town.

Parks Facilities/Maintenance Items

Silvio has three quotes for electrical work for the lights at the Cranston Flagpole, they quotes range from \$500-\$2800.

Silvio reported that the warranty on the tennis/basketball court project has expired. The one year started the day of initial use by the school, which was before the project was completed. Matt Colangelo arranged to have an electrical company take a look at the timer/controller of the lights and parts have been ordered.

The existing mulch at Pride Park still needs to be spread around.

The repairs to the track have not been completed.

The funding for the well hook-up at Goodale St was approved at Town Meeting. The funds are surplus from FY12 and the work has to be contracted by June 30th. The pump installation and piping is going to be done by Scales Well & Pump. Steve has three quotes for the electrical work that is needed.

Silvio noted that people need to be kept off of the fields when the fertilization/weed control treatments are done.

Steve noted that over-flowing trash barrels have been an issue. This situation will hopefully improve, once the part-timer starts. Tim noted that the barrels are a great idea, but it takes time to drag back and forth to the road.

Steve noted that capital expenditure requests need to be on the warrant for the fall meeting, for an additional lawn mower and a sand trap machine. The machine will reduce the time it takes to drag the fields.

There has been an issue with geese on the fields. Usually a small number of them most days, but one day there were 63 of them on the All-Purpose Field. Gary has obtained information from Tru-Green on a repellent for use to keep the geese away. Silvio will contact the MA Fish & Wildlife to have the geese banded.

Facility Requests

WB Youth Soccer has submitted their field usage requests for the fall season. Steve noted that the poison ivy at Mixer has been treated and the field is available for use. There are two conflicts with their requests. The first being Wednesdays thru the end of August, the fields that are used by the Women's Softball League are not available and Woodland is being used by the high school on Tuesdays and Thursdays 5-7:30, thru mid-Aug. The league has requested use of Mixer (8-13 to 11-14) and Woodland fields (8-6 to 11-14) / Mon-Fri 5-8PM, Sat 8AM-5PM and Sun 12-6PM. They have also requested use of the Townsend field, "B" field (08-13 to 11-14) and the girls' softball field (8-6 to 11-14) / Mon-Fri 5-8PM, Sat 8AM-Noon and Sun 12-4PM and the outfield of the Sr. Baseball Field (9-8 to 11-14) / Sat 8AM-Noon.

- Motion Originator: Rick Shaw
- Motion Description: To approve the Youth Soccer (five) requests, with the revisions to exclude the times with conflicts as discussed
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

The Arts Foundation would like to include mobile vans (blood mobile and driving simulator) as part of the battle of the bands event on Aug 4. They have requested permission to pull the units off the access road, adjacent to the "B" field. Tim Shea expressed concern that the grass may be wet and suggested locating the units on the track.

- Motion Originator: Gary Flynn
- Motion Description: To approve the mobile units to be located on the track for the battle of the bands event on August 4th.
- Motion Seconded: Rick Shaw
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

The High School Athletic Director has submitted a request for use of the Goodale Tennis courts on June 3rd (Noon-4:30) for use by the Girls' Varsity team for a playoff match. The event occurred prior to the meeting.

Steve had been contacted by someone from the Church of Latter Day Saints and they were looking to hold a gathering (picnic) for 50 people. Steve informed her that there would be fees and he has not heard back from her.

Old/New Business

Gary is still waiting on Pat to get back to him with information on the storage containers.

Additional information is needed on the rebuilding of the infield of the Sr. Baseball Field. This topic will be discussed further at the next meeting.

Steve has obtained three quotes for the electrical work that is needed at the scoreboard at the Girls' Softball field. The pricing was requested as a line item on the quotes for the electrical work that is needed for the Goodale St. well and flagpole lighting.

Steve has a work crew from the Sherriff's Department scheduled to paint the frames of the bandstand and bleachers (All-Purpose Field).

- Motion Originator: Rick Shaw
- Motion Description: Approve \$500 for paint and supplies for bleachers and bandstand.
- Motion Seconded: Gary Flynn
- Motion Discussion: Steve noted that lunch will need to be supplied for the work crew.
- Motion Revision: Rick revised his motion to \$700 (for lunch costs)
- Motion Approvers/Disapprovers: All Approved

The two soda/beverage vending machines have been ordered and will be installed in the near future. There will be one at the Girls's Softball Field and one at the Townsend Field. Steve has suggested that the proceeds from the machine at the softball field, be deposited into the Pride Park account. Steve will work with Tim Shea on developing a process for collecting and depositing the funds.

- Motion Originator: Rick Shaw
- Motion Description: To approve the proceeds from the vending machine at the Girls' Softball Field be deposited into the Pride Park account.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

It was approved at the May town meeting that the basketball courts at Goodale Park be named in honor of Robert Halloran. Steve has not heard anything about a dedication event. Rick will contact Connor Sign for pricing for a sign and will work on organizing a dedication event.

The West Boylston Little League is getting involved in the Bay State Games and would like to use the softball field (because of the fence line) for 4 games. The board discussed that the field is designated for softball use and if they should authorize use for the baseball games.

- Motion Originator: Rick Shaw
- Motion Description: To approve uses of the softball field for the 4 games, with the fee waived and the group being responsible for the field maintenance (trash, dragging and lining).
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

- Motion Originator: Rick Shaw
- Motion Description: To adjourn 9:01 PM
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Next Meeting: July 9, 2012 7:00 PM

signatures

are on page #1

DATE: 11-07-12